

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of June 17, 2008

The meeting of the Parkman Township Board of Trustees began at 7:30 p.m. with a tour of the new Parkman Township sewer plant. In attendance were Trustees-Kevin O'Reilly, Lucinda Sharp-Gates and Patrick Joyce, Fiscal Officer-Nancy Wheelock, Tom Evers, David Everett, Gus Saikaly and Jim Reider from the Geauga County Department of Water Resources. Gus Saikaly and Jim Reider escorted the group through the sewer plant and explained the operation of the plant. The Trustees, Fiscal Officer, Tom Evers and David Everett traveled to the Community House following the tour and the meeting continued at 8:20 pm with the reciting of the Pledge of Allegiance. Sandy Parnaby, John Augustine, Wayne Komandt, Mike Komandt and Brian Westover joined the meeting at the Community House.

Approval of Minutes

A motion was made by Lucinda and seconded by Patrick to waive the reading of the May 31, 2008 special meeting minutes and the June 3, 2008 regular meeting minutes and to approve the same. (Resolution No. 08-97) Motion carried unanimously.

Public Discussion

David Everett advised the Board that the "No Trucks" signs on Route 422 and the local detour will be removed. David described his ordeal with the Ohio State Highway Patrol and his frustration regarding travel on the detour roads with his business trucks. David reported his actions for the removal of the "illegal" signs posted by the state and county.

Sandy Parnaby advised the Trustees that the Parkman Chamber of Commerce will be donating a serving window at the pavilion at Overlook Park. The Parkman Youth League will donate the labor for the installation.

Sandy Parnaby presented a copy of a park development survey to be circulated to the residents of Parkman Township for feedback on the future development of Overlook Park. This survey is the starting point for potential government funding. The Board suggested publishing the survey in the August Parkman Paragraph issue. Since the Township will need to prove the need for funding, Sandy recommended placing a park levy on the November ballot to see if residents would support a levy to finance a park development project. If the levy fails, the Township can apply for ODNR grants and could be eligible for funding. The Board asked Sandy to review the proposed project and present the amount for a park levy. Sandy should have this figure to the Trustees at their next meeting.

Brian Westover from the Northeast Community Church was in attendance. The Northeast Community Church rents the Community House for their church services and events. Brian explained that several accidents have occurred and a number of ceiling globes have been damaged. Brian has searched for replacement glass and found the globes are no longer available. Mr. Westover requested approval to purchase new fixtures and presented information on new replacement lights. The Trustees approved the replacement of the new fixtures. Villers Electric will be asked to mount the lights.

Departmental Reports

- **Fiscal Officer**
 - a. **Budget Hearing** – The Geauga County Auditor sent a letter advising that the Budget Commission has scheduled the 2009 budget hearings for Thursday, August 21, 2008. Parkman Township's budget hearing with the Budget Commission will be held in the Auditor's conference room on August 21st at 1:30 pm. Lucinda will attend the hearing as the Township's representative.
 - b. **Audit** – The Fiscal Officer reported that the Auditor of State has scheduled the 2006-07 audit to begin on Monday, July 14th. The Fiscal Officer will provide the information requested for the audit and Lucinda will meet the State Auditor at the Community House for access to the records.
 - c. **Request for Advance of Taxes Collected** – A letter was received from the Geauga County Auditor regarding the second half collection real estate advance. The dates of advance for this period are July 3, 2008 and July 25, 2008. Lucinda made a motion, seconded by Kevin, to request for advance of taxes collected on the dates set by the County Auditor. (Resolution No. 08-98) Motion carried unanimously.

- **Fire**
 - a. **Purchase Order** - Wayne Komandt was present and requested a purchase order number to purchase brass valves from Darling for \$200.00. The Fiscal Officer provided the Fire Chief with a purchase order number.
 - b. **Soft Billing** – Lucinda reported that the special meeting requested by Troy Township to discuss EMS soft billing has been confirmed for Monday, June 30, 2008 at 4:00 pm at the Parkman Community House.
 - c. **Fire Department Gas Allowance/Reimbursement** – Wayne questioned if the Board would consider adopting a policy to compensate fire department members for gas expenses such as a gas allowance for the gas used when traveling to and from fires with their own vehicles. The Board advised that an allowance would be considered income and would be taxable. The Board and Wayne discussed mileage reimbursement and agreed this would be difficult to track. The Board will check with the County Prosecutor's office for guidelines on this issue.

- **Roads**
 - a. **Church Street** – Due to the installation of the sewer lines, Church Street is in need of repair. The contractor of the sewage project is obligated to make the necessary repairs to the road. The Trustees asked Tom to temporarily patch the road until a permanent repair has been completed. Tom will order asphalt from Kokosing Asphalt to do a temporary patch.

- **Zoning**
 - a. **Special Executive Session Meeting** – Lucinda reported that Becky Schlag from the Geauga County Prosecutor's office asked the Board to schedule a special executive session meeting to discuss the Hauser litigation. The

Trustees selected 3 dates to propose for the special meeting. Lucinda will notify the newspaper once the date and time have been confirmed.

Old Business

- a. Route 422 Project – The Trustees and Fire Chief, Wayne Komandt held a discussion on the fire safety of the properties in the Route 422 construction area. Wayne expressed his concern on the access to the properties along this area. Wayne feels the driveways are too narrow for a fire truck to enter. Patrick will contact ODOT/Karvo Paving regarding this concern.
- b. Owen Road – The Trustees received an email dated June 13th from Cynthia Casto concerning the driveway culvert project on Owen Road. Cynthia presented several questions regarding the project. The Trustees reviewed the questions and has asked Cynthia to attend a Trustees meeting to discuss her questions and concerns.

New Business

- a. Bulk Mail Permit – Lucinda reported that she has been researching the Excel Printing cost of labeling and mailing of the Parkman Paragraphs newsletter instead of using the bulk mail permit. The bulk mail permit will expire in June and will cost \$175.00 to renew for a year. Each mailing costs about \$300.00 using the bulk mail permit. The cost for Excel Printing to label and mail the newsletter would be approximately \$460.00. The Trustees agreed to not renew the bulk mailing permit and use Excel Printing services.
- b. Forgehill Drive Erosion – Patrick reported that Chuck and Sandy Rought, residents on Forgehill Drive, asked if the Township could assist with the erosion of their property. The Board discussed this matter and will notify the Rought's that the Township can not enter the property since the erosion area is out of the road right of way. This problem is the responsibility of the property owner.
- c. Land Use Plan – Patrick questioned an updated plan for Parkman Township to regulate future growth following the installation of sewage and natural gas. Kevin advised that there is a Parkman Township Land Use Plan which was prepared by the Geauga County Planning Commission and is being used by the Zoning Commission Board when reviewing the zoning ordinance. A discussion was held on prospective commercial and industrial growth and development.
- d. House Bill 50 – Lucinda presented a copy of HB 50 which allows townships to remove junk motor vehicles from public and private property, and to borrow money to pay for removal of junk motor vehicles and other debris from private property. Lucinda asked the Board to read the information to discuss at the next meeting. Dorothy Novotny contacted Lucinda regarding the rat problem being caused by the debris on the Heflin property on Route 528. The Heflin property has been a zoning issue over the past several years with junk cars and now it is causing a public nuisance. Lucinda is suggesting the Board act on HB 50 signed by Governor Strickland on December 4, 2007 to resolve the Heflin private property problem.

Motion to Pay Bills

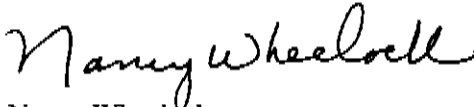
A motion was made by Lucinda and seconded by Kevin to pay the wages and bills from warrant #15840 through warrant #15858. (Resolution No. 08-99) Motion carried unanimously.

Adjournment

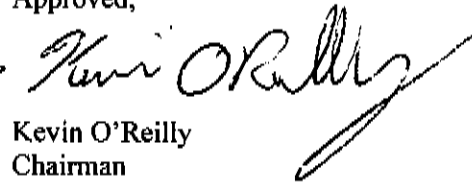
A motion was made by Patrick and seconded by Lucinda to adjourn the meeting at 10:20 p.m. (Resolution No. 08-100) Motion carried unanimously.

Respectfully submitted,

Approved,



Nancy Wheelock
Fiscal Officer



Kevin O'Reilly
Chairman